

# Westcoast Masters Swimming Club Incorporated

## Annual General Meeting

### Minutes

Held on Saturday 19 January 2019, 10:00am, Craigie Leisure Centre, Function Room.

Meeting opened at 10am. Welcome from President, Mike Kerman.

**1.0 Present:** Financial members as at 19 January: Vanessa Allan, Glen Atkins, Elise Bell, Christopher Bray, Gary Clifton, Darren Cooper, Marion Durham, Jeff Ernst, Margaret Ernst, Alan Greenhalgh, Ros Harker, Shaun Harrison, Adrian Hirsch, Kerry Hodson, Amy Kerman, Michael Kerman, Lyn King, Jacinta King, Chris Kolomyjec, Irene Kolomyjec, Stephanie Myles, Sean Neary, Graem O'Loughlin, Geoff Potts, Frank Prchal, Jay Prchal, Tess Prunty, Lorraine Quayle, Christine Roberts, Rhonda Sales, Viki Shelver, Ina Simson, Max Wannell, Anthea Warne, Chris West, Gail West. Unfinancial members as at 19 January: Peta Batorfi, Susan Earle, Stephen Evans, Karen Gale, Paul Kannemeyer, Mark Richards, Anna Sergeant, Margo Sudintas .

President Mick Kerman thanked all members for their attendance.

**2.0 Apologies:** Caroline Black, Sandra Teagle, Chris Kerman, Peter Kerman, Julie Willdig, Bob Temby, John Burns, Katrine Burns

#### **3.0 Confirmation of previous minutes - AGM Saturday 20 January 2018**

Moved Jeff Ernst, seconded Graem O'Loughlin

#### **4.0 Changes to Club Constitution as required by Associations Incorporation Act 2015**

The President handed over to Sean Neary, who worked on this during 2018:

All incorporated bodies must make necessary changes to their Constitutions by July 1 2019 to comply with the 2015 Act, which sets out 24 requirements. To comply, we had three options:

1) alter our existing Constitution – five changes needed – this approach was chosen (see below for details).

2) adopt Department Commerce Model Rules without alteration. This wasn't possible because these are not compatible with a Masters swimming club.

3) adopt Model Rules with some alterations. This wasn't possible either because of massive changes that would be needed, and because we would then have a legalistic document of about 50 pages.

##### *Scope of changes for Option 1:*

a) minimum changes necessary to comply with the Act

b) Department feedback on current Constitution suggested we needed a not-for-profit clause added. Sean disagreed that this was missing but as it was hidden inside another clause (current Rule 3.4), this was discarded and replaced with Rule 20, as set out in the Special Resolution document.

c) Needed new Rule 21 concerned with members' ability to access club records. This has been modelled on Department's Model Rules, but without the legalistic language.

d) Members' right to call a Special General Meeting – currently five members can call a Special General Meeting. This needed to be expressed as 5% of members. Based on member numbers for 2018 this equates to six members.

e) While our procedures for conducting meetings are currently contained in By-Law 11.5 attached to our Constitution, the Department of Commerce requires that these be within the Constitution document. Therefore, a new clause 11.5 has been added.

The President thanked Sean for his comprehensive work on this matter. **Members agreed unanimously to accept the changes as proposed in the Notice of Special Resolution.**

#### **5.0 Presentation of Annual Report**

The President thanked members for their support and congratulated them on another great year for Westcoast Masters. Membership at the end of 2018 was 131, with many new members joining us. At this early stage, we already have 81 members for 2019.

He also thanked committee members for their efforts and support, and noted their individual reports reflected on the support of members, leading to another great year for the club.

He said while we may not be the most competitive club in WA, our success is clearly because members enjoy their swimming as well as the social aspects of club activities.

While we might wish for more participation in interclub pool and open water events, a small group of members continued to enter events (mostly open water but Gropers Relay Carnival is also popular) with some success.

#### **6.0 Acceptance of Annual Financial Accounts as at 31 December 2018**

The club is in a reasonable financial position because of its responsible approach to finances. All members were happy with the accounts.

#### **7.0 Election of Office Bearers**

With the exception of the social committee coordinator, all committee members were re-elected unopposed.

Viki Shelver said she is happy to coordinate social events if each lane takes on one event during the year, with one representative from each lane assisting the coordinator more generally, including with extra events such as the annual Rottneest weekend. Membership agreed with this approach, which will be discussed further at the February committee meeting.

Committee is as follows:

<b>Position</b>	<b>Name</b>
President	Mike Kerman
Vice President	Sean Neary
Secretary	Kerry Hodson
Treasurer	Geoff Potts
Registrar	Viki Shelver
Coach Co-ordinator	Shaun Harrison
Club Captains	Darren Cooper Jacinta King
Safety Officer	Chris West
Recorder	Lorraine Quayle
Social co-ordinator	Viki Shelver
Uniforms	Samantha Gale
Publicity/website	Amy Kerman

## **9.0 Adoption of Annual Club Fees:**

It was proposed to keep these at \$200 for the third year in a row. This amount includes club running costs (eg lane hire, subsidies for club activities), and a MSWA component.

Treasurer Geoff Potts pointed out that we don't pay lane hire at Craigie for Saturday morning training (5 lanes), but to keep in mind that if this were to change we would have an extra cost per annum of about \$5000. President pointed out that bank balance looks good at this time of year but fluctuates especially around June when payments for Rottnest weekend are made.

Membership agreed fee structure should remain at \$200 for 2019, as proposed.

## **10.0 Awards:**

### **MSWA State records and top ten certificates.**

None this year.

### **Lane Awards presented by Club Coach Coordinator, Shaun Harrison**

Different criteria for these in 2019 with contribution to club and participation added to prerequisites.

**Lane 1 – Irene Kolomyjec, Anthea Warnes**, for attendance at training throughout the year.

**Lane 2 – Chris Kolomyjec**, for attendance at training throughout the year.

**Lane 3 – Jacinta King, Samantha Gale**, both are coaches, both are on committee, both participated in Rottnest Swim Thru.

**Lane 4 – Mark Richards, Stephen Fidge**, both are coaches, both are regulars at beach and pool swims, both participate in open water swims.

**Lane 5 – Adrian Hirsch** – always available to help with coaching on Saturdays, participated in 2018 National Championships.

### **Coach's award presented by Coach Coordinator Shaun Harrison**

**Siobhan Goodwin**, coaches, participates in open water swims.

### **Club Person of the Year presented by President, Mike Kerman**

One of the biggest reasons we have such a strong club is that there is a significant spread in terms of member contributions and support throughout the year – which means there were also a significant number of nominations for this award. The member chosen for the 2018 award is **Kerry Hodson**.

## **11.0 General Business**

### **1) Mullaloo Mile.**

Following MSWA representations in September, Westcoast has agreed in principle to hold the State Open Water Championships at Mullaloo on Saturday 2 March 2019. This came about because the foreshore at Rockingham Beach where the swim was held last year is being rejuvenated and cannot be used. However, MSWA appears interested in a continuing arrangement with Westcoast, which would provide greater exposure to Masters OW events in the northern suburbs.

MSWA will cover all costs of the 2019 event; however, there is a strong possibility that a grant from Joondalup Council would be available in future years.

The event will be part of the new WOW series and include community participation with 400m, 800m, 1600m (the State Championship event) and 3200m swims. These events are cheaper than other open water events – an attractive proposition for Westcoast members. As of 19 January:

- a) Although Mullaloo Surf Club has expressed in-principle interest in providing water safety for the event, it has not made any commitment at this point. Probably this is because they have significant other commitments over the summer including a Masters carnival at Sorrento on the same morning as the proposed Mullaloo Mile.
- b) the date of the event on a long weekend may be contributing to volunteer non-availability.
- c) Coogee Surf Club has offered to assist Mullaloo with water safety but no communication between the two surf clubs has occurred so far.
- d) With no commitment to water safety MSWA has not been able to obtain sanction from the City of Joondalup for the event to go ahead.
- e) *If the event goes ahead Westcoast's contribution would include:*
  - i) forming a small sub-committee to coordinate with MSWA and surf clubs; canvass businesses for spot prizes/raffle prizes; assist with advertising.
  - ii) if possible providing a medical officer (doctor or nurse is suggested);
  - iii) providing about 10 volunteers to assist on the day (registration, assisting with the event as needed, cutting fruit etc).
- f) Some assistance at the event may also be available from Perth City Masters.
- g) Mick Kerman will attempt further contact in the coming week with a view to getting the surf club's commitment. If this isn't forthcoming, his view is that the event may need to be cancelled. Further discussion with MSWA is scheduled in the next week.
- h) Members' questions elicited the following:
  - i) Water safety needs include two IRBs and 8-12 boards with additional volunteers to provide relief coverage.
  - ii) Interest from other northern suburbs surf clubs (eg Yanchep, Quinns) has not been gauged as Coogee's commitment is confirmed via MSWA.
  - iii) Most of the logistics for the event will be done by a company engaged by MSWA.
  - iv) BlueChip timing and St John Ambulance have been engaged and will be paid for by MSWA.
  - v) Mullaloo Surf Club will be invited to run a fund raising sausage sizzle (or similar) post-event.
  - vi) Other dates for the event are not being considered.

## **2) Coaching Roster**

Shaun Harrison asked whether any more members are interested in joining the roster as this would allow that no one volunteer need coach more than once per month.

## **3) MSWA Board Positions/Youth Advisory Panel Positions**

MSWA is looking for nominations for Director of Finance, National Delegate, 5x General Board positions. The Association is also setting up a Youth Advisory Panel open to Masters members aged 18-35. Any Masters member can put their name forward if they wish. Mick Kerman will know more after 16 February Council of Club meeting if anyone is interested.

## **4) Medical Record Forms**

Would members please complete these today.

### **5) Contact Information**

Would members please email changes to contact information to [westcoastmasters0@gmail.com](mailto:westcoastmasters0@gmail.com) when these occur.

### **6) Thursday night drinks**

Arena Joondalup will open the bar for drinks post-training on Thursday nights. This is a trial. Continued opening depends on numbers attending.

### **12.0 Next Meeting**

The committee meets on the 2<sup>nd</sup> Saturday of each month at 10:00am at Craigie Leisure Centre, Aquatics Meeting Room.

However, please note the first General Committee Meeting for 2019 will be on **Saturday 2 February at 10:00am in the Aquatic Meeting Room (poolside)** due to conflict with Busselton Jetty Swim.

### **13.0 Meeting Closed – 10.48am**